## INDIAN INSTITUTE OF INFORMATION TECHNOLOGY ALLAHABAD

Advt No.Estt/Contract/02/2018 October 30, 2018

## Advertisement of Non-teaching positions on purely contract basis

IIIT Allahabad is an Institute of national importance under the Act of Parliament to provide Education and Research in various branches of Engineering, Technology and Management. The Institute is in need of Indian national on the following posts purely on temporary basis on contract.

Name of Post	No.	Educational Qualifications and Experience
<b>Technical Assistant</b>	03	Essential:
		MSc/BE/BTech or equivalent degree preferably in Electronics/
		Communication Engineering related field with minimum 60%
		marks throughout. Candidates with diploma in electronics/
		communication field with relevant and sufficient experience
		may also be considered.
		A minimum experience of 02 years is mandatory to consider
		the application.
		Desirable:
		The candidates should have the knowledge of PCB Design and
		Fabrication, Measurement and Instrumentation, Antenna and
		Microwave Engineering, Radar and satellite Communication
		electronics domain with hands on experience in handling
F / 0.00	0.1	instruments, software etc.
Front Office	01	Essential:
Assistant (Technical)		Bachelor degree in Engineering (CSE/IT)
		Desirable:
		Experience of working in public relation office/liasoning.
Library Information	01	Essential:
1 A • 4 4		Bachelor Degree in Library Science /Information
Assistant		Bachelor Degree in Library Science /Information
Assistant		Science/Documentation Science or an equivalent professional
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Assistant		Science/Documentation Science or an equivalent professional degree with CGPA of 6.5 in 10 point scale or at least 60% marks.  Two years experience.
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Assistant		Science/Documentation Science or an equivalent professional degree with CGPA of 6.5 in 10 point scale or at least 60% marks.  Two years experience.  Desirable:  Experience in a library of high repute in Institute of Higher
		Science/Documentation Science or an equivalent professional degree with CGPA of 6.5 in 10 point scale or at least 60% marks.  Two years experience.  Desirable:  Experience in a library of high repute in Institute of Higher Learning.
Assistant  Record Keeper	01	Science/Documentation Science or an equivalent professional degree with CGPA of 6.5 in 10 point scale or at least 60% marks.  Two years experience.  Desirable: Experience in a library of high repute in Institute of Higher Learning.  Essential:
	01	Science/Documentation Science or an equivalent professional degree with CGPA of 6.5 in 10 point scale or at least 60% marks.  Two years experience.  Desirable:  Experience in a library of high repute in Institute of Higher Learning.  Essential:  Bachelor degree with Knowledge of computers.
	01	Science/Documentation Science or an equivalent professional degree with CGPA of 6.5 in 10 point scale or at least 60% marks.  Two years experience.  Desirable: Experience in a library of high repute in Institute of Higher Learning.  Essential: Bachelor degree with Knowledge of computers. 5 years experience.
	01	Science/Documentation Science or an equivalent professional degree with CGPA of 6.5 in 10 point scale or at least 60% marks.  Two years experience.  Desirable: Experience in a library of high repute in Institute of Higher Learning.  Essential: Bachelor degree with Knowledge of computers. 5 years experience.  Desirable:
	01	Science/Documentation Science or an equivalent professional degree with CGPA of 6.5 in 10 point scale or at least 60% marks.  Two years experience.  Desirable:  Experience in a library of high repute in Institute of Higher Learning.  Essential:  Bachelor degree with Knowledge of computers.  5 years experience.  Desirable:  Maintenance/storage of office records preferably in the
	01	Science/Documentation Science or an equivalent professional degree with CGPA of 6.5 in 10 point scale or at least 60% marks.  Two years experience.  Desirable: Experience in a library of high repute in Institute of Higher Learning.  Essential: Bachelor degree with Knowledge of computers. 5 years experience.  Desirable: Maintenance/storage of office records preferably in the Institute of Higher Learning.
Record Keeper		Science/Documentation Science or an equivalent professional degree with CGPA of 6.5 in 10 point scale or at least 60% marks.  Two years experience.  Desirable: Experience in a library of high repute in Institute of Higher Learning.  Essential: Bachelor degree with Knowledge of computers. 5 years experience.  Desirable: Maintenance/storage of office records preferably in the Institute of Higher Learning. Experience of MS-Office, Windows.
Record Keeper  Jr. Lab Technician	01	Science/Documentation Science or an equivalent professional degree with CGPA of 6.5 in 10 point scale or at least 60% marks.  Two years experience.  Desirable: Experience in a library of high repute in Institute of Higher Learning.  Essential: Bachelor degree with Knowledge of computers. 5 years experience.  Desirable: Maintenance/storage of office records preferably in the Institute of Higher Learning. Experience of MS-Office, Windows.  Essential:
Record Keeper		Science/Documentation Science or an equivalent professional degree with CGPA of 6.5 in 10 point scale or at least 60% marks.  Two years experience.  Desirable: Experience in a library of high repute in Institute of Higher Learning.  Essential: Bachelor degree with Knowledge of computers. 5 years experience.  Desirable: Maintenance/storage of office records preferably in the Institute of Higher Learning. Experience of MS-Office, Windows.

		<b>Desirable:</b> A minimum of 05 years experience in reputed Hospital/Health Centre as a Lab Technician
Jr. Assistant	02	Essential: Bachelor Degree with the knowledge of Computer. 05 years experience.  Desirable: Experience in an Academic Institute/Organisation will be preferred.

Note: Those who have applied earlier against the Advt for July 9, 2018 for the above position(s) must apply ONLINE at below mentioned link.

- Preference will be given to those candidates who have experience in Institute of Higher Learning/Experience in Academic Institute.
- Consolidated emoluments will be paid depending on the experience and qualifications of the candidates.
- The posts are purely temporary and for a period of 11 months only which may be extended on mutual consent and subject to performance of the candidates.
- Applications after last date and incomplete application will not be considered.
- Merely fulfilling the eligibility criteria may not be enough to the call the candidates for selection process. The Institute may put the higher criteria to shortlist the limited number of candidates to be called for selection process.

The candidates are required to apply **ONLINE** from 30<sup>th</sup> October 2018 to 9<sup>th</sup> November, 2018 only. Applications sent in hard copies shall not be entertained in any case. For submission of application through online mode, please visit following link: <a href="https://recruitment.iiita.ac.in/contract/nonteachingjob/">https://recruitment.iiita.ac.in/contract/nonteachingjob/</a>

For any general enquiry, please contact the following officials:

0532-2922060 (pankajsrivastava@iiita.ac.in)

In case of any difficulty to fill online application form, please contact the following officials:

0532-2922042 (abhinaba@iiita.ac.in)